



Application for Employment

Today's Date: _____

Full Legal Name: _____
(First) (Middle) (Last)

Current Address: _____
(House # and Street) (City) (State and Zip)

Home Phone # _____ Cell Phone # _____

E-Mail Address: _____

Any other name(s) you have been known by _____

Position you are applying for _____

_____ Full Time _____ Part Time

Minimum Salary Requirement \$ _____ per hour OR \$ _____ annual salary

*****A Resume containing Education and Employment History can be substituted for this section. Please attach your resume and skip to page 3***

Education History

Name of High School _____

City _____ State _____ Graduated _____ Yes _____ No

Name of College _____

City _____ State _____ Degree received _____ Yes _____ No

If yes, what kind of degree and in what field _____

Name of College _____

City _____ State _____ Degree received _____ Yes _____ No

If yes, what kind of degree and in what field _____

Please list any other skills, licenses or certifications that may be job related or that you feel would be of value to this job or company _____

Employment History

Name of Most Recent Employer _____

Address _____ Ph # _____

Employment dates: Employed from _____ to _____

Job Title _____ Supervisor's Name _____

Duties _____

Amount of annual salary or hourly wage \$ _____

Are you currently working for this employer? ____ Yes ____ No

If No, reason for leaving _____

Name of 2nd Most Recent Employer _____

Address _____ Ph # _____

Employment dates: Employed from _____ to _____

Job Title _____ Supervisor's Name _____

Duties _____

Amount of annual salary or hourly wage \$ _____

Are you currently working for this employer? ____ Yes ____ No

If No, reason for leaving _____

Name of 3rd Most Recent Employer _____

Address _____ Ph # _____

Employment dates: Employed from _____ to _____

Job Title _____ Supervisor's Name _____

Duties _____

Amount of annual salary or hourly wage \$ _____

Are you currently working for this employer? ____ Yes ____ No

If No, reason for leaving _____

Professional References – Include only individuals familiar with your work ability. Do not include relatives or names of supervisors listed above.

Name _____ Phone # _____

Years known and relationship _____

Name _____ Phone # _____

Years known and relationship _____

Are you related to any of our current employees? No Yes

Have you been given a job description or had the essential functions of the job explained to you?
 Yes No

Do you understand these essential functions? Yes No

Can you perform the essential functions of this job with or without reasonable accommodations?
 Yes No

*APPLICANT NOTE * This application form is intended for use in evaluating your qualifications for employment. This is not an employment contract. No representative of Rolling Hills Bank & Trust has any authority to enter into any employment contract agreement for any specified period of time. Rolling Hills Bank & Trust is an at-will employer. You will be employed at the will of the Company and are subject to termination at any time, for any reason, with or without cause or notice. As an employee, you may terminate your employment at any time and for any reason. Please answer all appropriate questions completely and accurately. False or misleading statements during an interview or on this application form are grounds for terminating the application process or, if discovered after employment, employment can be terminated. All qualified applicants will receive consideration without discrimination based on sex, marital status, race, color, age, creed, national origin, sexual orientation, military reserve membership, ancestry, religion, height, weight or the presence of a disability. The conviction of a crime will not necessarily bar an applicant from employment.*

I certify that I have read and understand the applicant note and that the answers given by me to the foregoing questions and the statements made by me are complete and true to the best of my knowledge and belief. I release all former employers, persons, schools, companies and law enforcement authorities for any liability for any damage whatsoever for issuing this information.

Applicant's Signature

Date